

Offline Payment Submission Form: MCS Directory

Last Revision: 4/13/07

Important Notice: This form must be completed according to the applicable instructions and included with your payment. Refer to MyCatholicSource.com for instructions for offline payments. Reminder: By submitting your offline payment you agree to all our terms.

- * Dark Blue Or Black Ink Only
- * Write Legibly!
- * All Fields Are Required Unless Otherwise Indicated
- * Print In Sufficiently Large Letters (No Handwriting)
- * Use Separate Sheet For Each Offline Payment

Notice: Checks not paid when first presented subject to minimum \$50.00 fee.

Submission # You Were Assigned: _____ **[REQUIRED!]**

Reminder: Valid submission number is *required*. Do not reuse submission numbers!

Today's Date: ____/____/____

Your Name: _____

Company Name (if applicable): _____

Permanent E-Mail Address (must be the same e-mail address used to request offline payment):

_____ @ _____ . _____

Reminder: The 'permanent' e-mail address is *required*!

Address: _____

City, State: _____, _____

Zip Code: _____ - _____

Phone Number: (_____) _____ - _____

Payment Information:

Method of Payment (circle one): Check / Money Order

Indicate Check #: _____ Amount Paid: \$ _____

Processing Fees:

	Amount Paid
- Base Processing Fee/MCS Directory (\$24.95 + 50%) = \$37.43	\$ <u>37.43</u>
- Processing Fee (optional second headline) (\$4.95 + 50%) = \$7.43	+ \$ _____
- Processing Fee (optional ad repeat) (\$14.95 + 50%) = \$22.43	+ \$ _____
Total	= \$ _____

Reminder: Payment of processing fee does not assure appearance of ad on site. All items subject to change without notice.

Thank you!

Mail completed form along with payment to: Attn: MCS/Offline-MCSD, B.F.S., P.O. Box 4292, Rancho Cucamonga, CA 91729-4292